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## Educational Policies Committee Minutes, January 10, 2008

Utah State University

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**EDUCATIONAL POLICIES COMMITTEE MINUTES**  
**10 January 2008**

A meeting of the Educational Policies Committee was held on 10 January 2008 at 3 p.m. in the University Inn, Room 508.

Present: Steve Hanks, Chair  
Ed Reeve, Curriculum Subcommittee Chair and Engineering  
Scot Allgood, Academic Standards Subcommittee Chair and  
Education and Human Services  
David Olsen, Business  
Ed Glatfelter, HASS (representing Eddy Berry)  
Nancy Mesner, Natural Resources  
Richard Cutler, Science and Graduate Council  
Erin Davis, Libraries  
Bill Strong, Regional Campuses and Distance Education  
(representing Ronda Menlove)  
Jeri Brunson, Graduate Studies VP  
Cathy Gerber, Registrar's Office  
Roland Squire, Registrar's Office

Absent: Norm Jones, General Education Subcommittee Chair  
David Hole, Agriculture  
Peter McChesney, ASUSU President  
Kevin Abernethy, ASUSU Academic Senate President

Visitors: Francine Johnson, College of Education  
Martha Dever, College of Education  
Nicholas Morrison, Music Department  
Eric Smigel, Music Department

**I. Minutes of the 6 December 2007 meeting**

Richard Cutler moved to approve the minutes of the 6 December 2007 meeting. David Olsen seconded; motion carried.

## **II. Subcommittee Reports**

### **A. Curriculum Subcommittee**

Ed Reeve reviewed the Curriculum Subcommittee business. All courses were approved with the exception of the postponement of LATN 4860.

The request from the Department of Music to offer a Master of Music degree with an emphasis in Piano Performance and Pedagogy was approved.

The request from the College of HASS to offer a Latin Teaching Minor was postponed. This request needs approval from the University Council on Teacher Education.

The request from the College of Education to restructure the Elementary Education and Secondary Education Departments into a School of Teacher Education and Leadership was approved.

The request that the Registrar's Office change the internal coding of the "Pass" grade to be the same as the internal coding for a C- was approved. The "Pass" grade is currently reflecting a C. This is for prerequisite and CAPP purposes only. It was the decision of EPC to postpone this request.

Scott Hunsaker moved to approve the business of the Curriculum Subcommittee. Nancy Mesner seconded; motion carried

### **B. Academic Standards Subcommittee**

No Report

**The following was sent back to ASC for editing:**

#### **Incomplete Grade Policy and Academic Probation Policy (Proposed Addition)**

A student who is on academic probation and receives an incomplete grade may register for a maximum of one subsequent semester, provided his or her other grades do not cause the student to be placed on academic suspension. A Registrar's Office hold will then be placed on the student's record, preventing him or her from registering for a second additional semester. Additional registration holds may be placed on a student's record by an academic advisor. The Registrar's Office hold will not be removed until the incomplete grade is changed to a letter grade. If the resulting grade does not cause the student to be placed on academic suspension, the Registrar's Office hold will be removed. Other registration holds, such as an advisor hold, will need to be removed by the office placing the hold.

This was postponed until February 7, 2008.

Scot Allgood and Jeri Brunson reported on the revision of the academic integrity or misconduct of cheating on campus policy. Please send any feedback to Scot Allgood.

Ed Glatfelter moved to approve the business of the Academic Standards Subcommittee. David Olsen seconded; motion carried.

### **C. General Education Subcommittee**

No Report

### **III. Other Business**

Meeting adjourned at 4:00 p.m.  
Steve Hanks conducted the meeting.  
Cathy Gerber recorded the minutes.